



continYou
National Resource Centre for
Supplementary Education

This is to certify that

..Sheffield and District Chinese School..

has met the standards required to achieve a

Bronze Award

in the

Quality Framework for Supplementary Schools.

Signed on behalf of the NRC *Kelly Su*
Date 28th September 2009 Expiry date 30th September 2012
Membership number NRC143

The supplementary school has created a well-organised environment in which everyone can work comfortably and has clear expectations of behaviour.

The school has provided the following evidence:

- a statement of the school's aims • an equal opportunities statement
- a list of the members of the management committee • a list of staff and volunteers
- a policy on staffing and volunteering • job descriptions and role descriptions
- a child protection policy • evidence of Criminal Records Bureau (CRB) checks
- a health and safety policy • risk assessments • off-site procedures
- a registration form for children • registers of attendance • financial rules
- petty cash rules • accounts • a certificate of public liability insurance.